



# 2011-12

# Calendar<sup>1</sup>

Date of Event	Event	Event Chair	Comments/Notes
Wednesday, September, 7 <sup>th</sup>	PTA – General Meeting 8:30 AM Media Center	PTA Board Membership Committee	Agenda: Vote on Budget, Introduce Membership Drive
Friday, September, 9 <sup>th</sup>	<i>Catalog Sales Kick Off/Rally</i>	Kelly Portuondo Chair	
Wednesday, September, 21 <sup>st</sup>	PTA – Board Meeting	PTA Board	Agenda: Communication Plan, Room Parents, T-shirt for Middle School, Ceramics and any other Grant Request
Monday, September, 26 <sup>th</sup>	<i>Turn in Catalog Sales</i>	Fundraising Committee	
Wednesday, October, 5 <sup>th</sup>	PTA – General Meeting 8:30 AM Media Center	PTA Board Communications Committee	Agenda: Introduce Room Parents and Grade Level Coordinators, Present Improved Communications Plan
Week October 10-14 <sup>th</sup>	<i>Hispanic Heritage Week</i>	SIPA	<b>Chairperson Needed</b>
Wednesday, October, 19 <sup>th</sup>	PTA – Board Meeting	PTA Board	
Thursday, October, 27 <sup>th</sup> (no school Friday)	<i>Culminating PTA Membership Activity free to all students who have at least one PTA member</i>	Membership Committee Patricia Cruz Chairperson	Possible date of family movie night for elementary families and ice skating party for middle schoolers.
Wednesday, November, 2 <sup>nd</sup>	PTA – General Meeting 8:30 AM Media Center	PTA Board	Agenda: International Food Festival

<sup>1</sup> REVISED SEPT. 7, 2011

<b>Wednesday, November, 16<sup>th</sup></b>	<b>PTA – Board Meeting</b>	<b>PTA Board</b>	<b>Agenda: International Food Festival</b>
<b>Nov. 14-18</b>	<b><i>Brazilian Heritage Week</i></b>	<b>PIPA</b>	<b>Brazil Independence Day is Nov. 15</b>
<b>Friday, November, 18<sup>th</sup> 4-7 p.m.</b>	<b><i>International Food Festival</i></b>	<b>Fundraising Committee Amarilis SanPedro Chairperson</b>	<b>Including dance in Cafeteria for Middle School</b>
<b>Wednesday December, 7<sup>th</sup></b>	<b>PTA – General Meeting 8:30 AM Media Center</b>	<b>PTA Board</b>	
<b>Week December 7<sup>th</sup>- 14<sup>th</sup> (setup 6<sup>th</sup>, pack up 15<sup>th</sup>)</b>	<b><i>Book Fair</i></b>	<b>Fundraising Committee Nely Martinez Chairperson</b>	
<b>Wednesday/Thursday, December 14/15<sup>th</sup></b>	<b><i>Holiday Dance Parties</i> (2-5 on Wednesday, K-1 and middle school on Thursday)</b>	<b>5<sup>th</sup> and 8<sup>th</sup> Grade Committees</b>	
<b>Wednesday January, 4<sup>th</sup></b>	<b>PTA – General Meeting 8:30 AM Media Center</b>	<b>PTA Board Smart Boards Committee</b>	<b>Agenda: ‘SMART –WALK COUNTDOWN,’ Festa Junina</b>
<b>Wednesday, January, 18<sup>th</sup></b>	<b>PTA – Board Meeting</b>	<b>PTA Board PIPA</b>	
<b>Jan. 27 4-7 p.m.</b>	<b><i>Festa Junina</i></b>	<b>PIPA</b>	<b>Including dance in Cafeteria for Middle School</b>
<b>Wednesday February 1<sup>st</sup></b>	<b>PTA – General Meeting 8:30 AM Media Center</b>	<b>PTA Board Black History Committee, Cheryl Weekes Chair</b>	<b>Agenda: Black History Committee to Kickoff- Black History Month and detail planned activities</b>
<b>Wednesday/Friday, February 8<sup>th</sup> and 10<sup>th</sup></b>	<b><i>Valentine’s Day Dances</i> (2-5 on Wednesday, K-1 and middle school on Friday)</b>	<b>5<sup>th</sup> and 8<sup>th</sup> Grade Committees</b>	
<b>Wednesday February, 15<sup>th</sup></b>	<b>PTA – Board Meeting</b>	<b>PTA Board</b>	
<b>Monday March 5<sup>th</sup></b>	<b>Last day to submit</b>	<b>Fundraising</b>	

	<b>Square One Artwork (ship date is March 7)</b>	<b>Committee Marilyn Gonzalez and Janet Forte Chairpersons</b>	
<b>Wednesday March 7<sup>th</sup></b>	<b>PTA - General Meeting 8:30 AM Media Center</b>	<b>PTA Board</b>	
<b>Friday, March, 9<sup>th</sup></b>	<b>Smart Walkathon</b>	<b>Smart Boards Committee Joan Silverstein Chairperson</b>	
<b>Wednesday, March 21<sup>st</sup></b>	<b>PTA - Board Meeting</b>	<b>PTA Board</b>	
<b>Wednesday April 4<sup>th</sup></b>	<b>PTA - General Meeting 8:30 AM Media Center</b>	<b>PTA Board</b>	<b>Agenda: Elect Nominating Committee</b>
<b>Wednesday April, 18<sup>th</sup></b>	<b>PTA - Board Meeting</b>	<b>PTA Board</b>	
<b>DATE TBD</b>	<b><i>Earth Day Celebration</i></b>	<b>Earth Day Committee Suzie Sponder Chairperson</b>	
<b>Fri. or Sat April 27 or 28<sup>th</sup></b>	<b><i>Spring Fundraiser/ silent auction Format TBD</i></b>	<b>Fundraising Committee</b>	<b>Chairperson Needed for Spring Fundraiser/Silent Auction</b>
<b>Wednesday, May 2<sup>nd</sup></b>	<b>PTA - General Meeting 8:30 AM Media Center</b>	<b>PTA Board</b>	<b>Agenda: Teacher's Appreciation</b>
<b>Week May 7<sup>th</sup> -11<sup>th</sup></b>	<b>Teacher Appreciation Week</b>	<b>Teacher's Appreciation Committee</b>	<b>Chairperson Needed for Teacher's Appreciation Week</b>
<b>Wednesday, May 16</b>	<b>Kids Take Charge Day (all grades)</b>	<b>Chairperson Needed for Kids Take Charge Day</b>	<b>Silent auction of positions to take place at spring fundraiser</b>
<b>Wednesday May, 23<sup>rd</sup></b>	<b>PTA - General Meeting 8:30 AM Media Center</b>	<b>PTA Board</b>	<b>Agenda: Elections</b>
<b>Wednesday June, 6<sup>th</sup></b>	<b>PTA - Final Board Meeting</b>	<b>PTA Board</b>	

### **PTA BOARD**

(Includes elected officers and chairs of standing committees)

## Elected Officers

President	Carolyn West	<u>Contact Information</u> west.carolyn@gmail.com
1 <sup>st</sup> Vice-President Communication	Dania Gorriz	daniagorriz@hotmail.com
2 <sup>nd</sup> Vice-President Fundraising	Amarilis SanPedro	amapen319@comcast.net
3 <sup>rd</sup> Vice-President Membership	Patricia Cruz	realtorcruz@gmail.com
Corresponding Secretary	Leda Barham	leda2712@yahoo.com
Recording Secretary	Alton Sears	altonbarbsears@att.net
Treasurer	Georgina Fernandez	georgina_fernandez@att.net

## Standing Committees

Room Parent/Grade Level Coordinators

Accelerated Reader Program

Black History Month

Eighth Grade Events/Fundraising  
(co-chairs)

Fifth Grade Events/Fundraising

Green Team

Health and Wellness

PIPA (Portuguese Int'l. Parents Ass'n.)

SIPA (Spanish Int'l Parents Assn)

Smart Board/Technology Acquisition

Special Areas Support Committee

Student of the Month (elem'y school only)

Teacher Appreciation

## Chairperson

Monica Duran

(Spanish)

Floriana Martinez

(Portuguese)

**Chair Needed**

Cheryl Weekes

Margueritte Ramos

and April Bolet

Mary Porges

Suzie Sponder

**Chair Needed**

Cristina Brulay

Nely Martinez

Joan Silverstein

Jacqui Roch

Alexandra Leon/  
Peggy Classe

**Chair Needed**

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## Other Possible Areas of Interest:

- Parent/student directory
- Used uniform drive and sale
- MYP curriculum support
- PTSA (changing to a parent teacher Student association)

**PLEASE** contact one of the above people if you would be willing to serve in a "Chair Needed" position or if you would be willing to chair one of the Possible Areas of Interest , or to pursue some other interest within the PTA!!